

The Indian High Group of Schools

Steps to fill in the Registration Form for admission

Step 1 – Sign up to create a new account. Enter details and click “Next”

Instructions:

- Step1: If you are a new user, please sign up to create a new account. Kindly ensure that the email address and mobile number are entered correctly for OTP verification as you will receive all correspondence through this email and mobile number. After sign up you may login using the username(Email ID) and password.
- Step2: If you have an account already, login using the username and password.
- Step3: Click on 'New Application' to fill a new application. Select the academic year and grade that you are applying for. Please note: The drop down list will only show the grades where registration is still open.
- Step4: Click on 'Submit Application' to submit the form and upload the required documents. Forms once submitted cannot be edited. You may only view the filled in form.

Welcome
Admissions Portal
The Indian High School

*Email address
Email Address

*Password
Password

Forgot?

Login

Sign Up
Create a new account

Full name
xyz

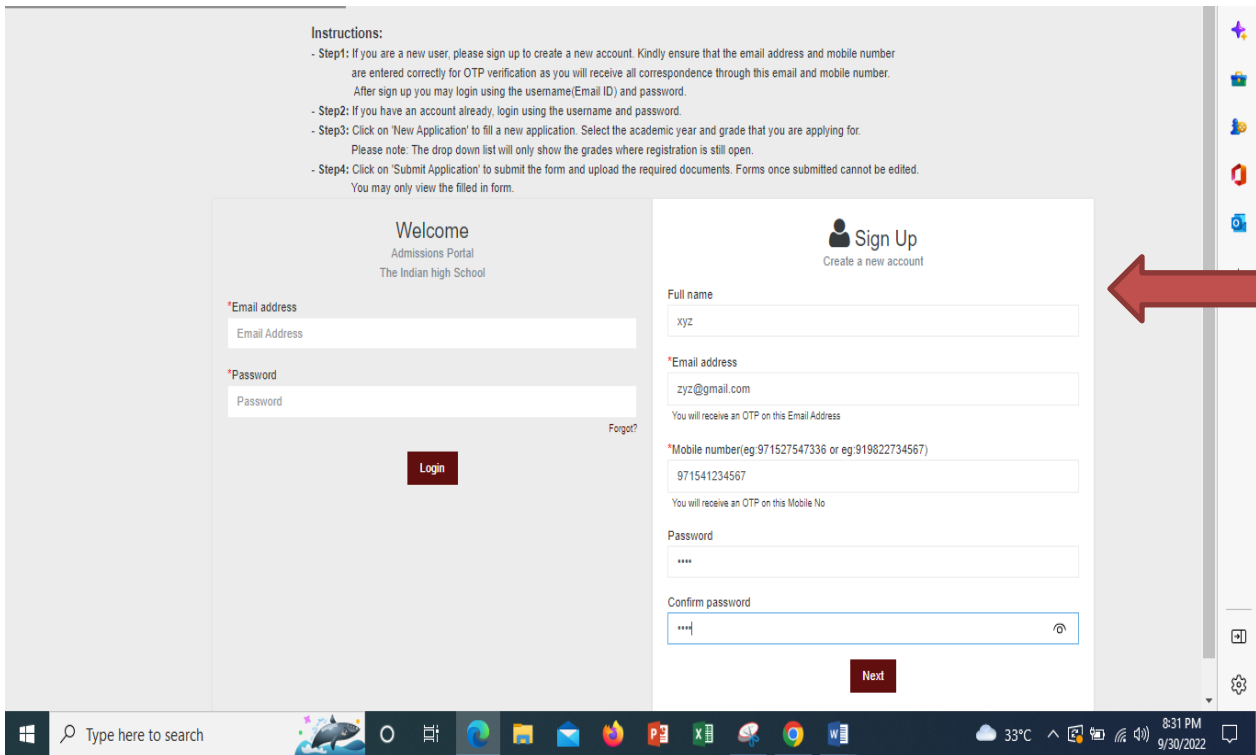
*Email address
zyz@gmail.com
You will receive an OTP on this Email Address

*Mobile number(eg 971527547336 or eg 919822734567)
971541234567
You will receive an OTP on this Mobile No

Password

Confirm password

Next



Step 2 - Enter the OTP received in the email and SMS and click on “Sign me up” (If you do not receive the OTP, click on “resend”)

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Email Address

*Password
Password

Forgot?

Login

Sign Up
Create a new account

Enter Email OTP

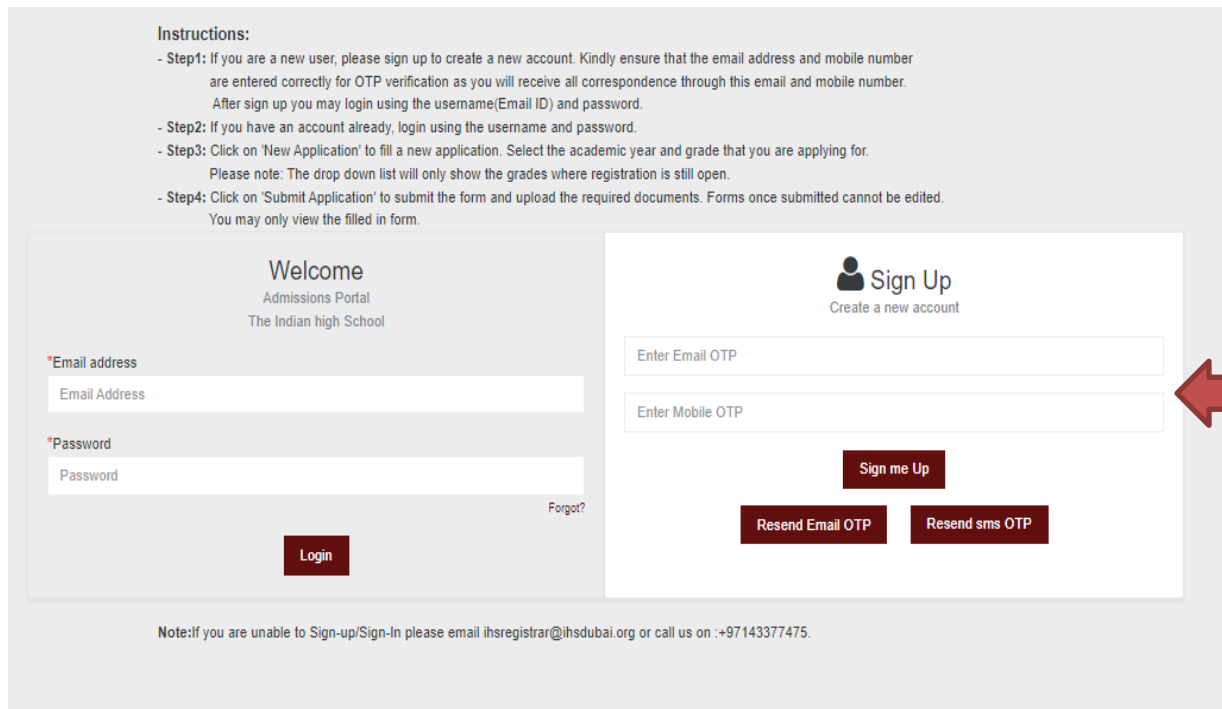
Enter Mobile OTP

Sign me Up

Resend Email OTP

Resend sms OTP

Note:If you are unable to Sign-up/Sign-In please email ihregistrat@ihsdubai.org or call us on : +97143377475.



Step 3 – Login with the credentials used to sign up

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Step 2: If you have an account already, login using the username and password.

Step 3: Click on 'New Application' to fill a new application. Select the academic year and grade that you are applying for **Please note: The drop down list will only show the grades where registration is still open.**

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Welcome

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The Indian High School

 [Forgot Password?](#)

Sign Up

Create a new account

Note: If you are unable to Sign-up/Sign-In please email hsregistrar@hisdobai.org or call us on +91 4 3377475.

Step 4 – Read the instructions to fill the form and close this box

Instructions for Application

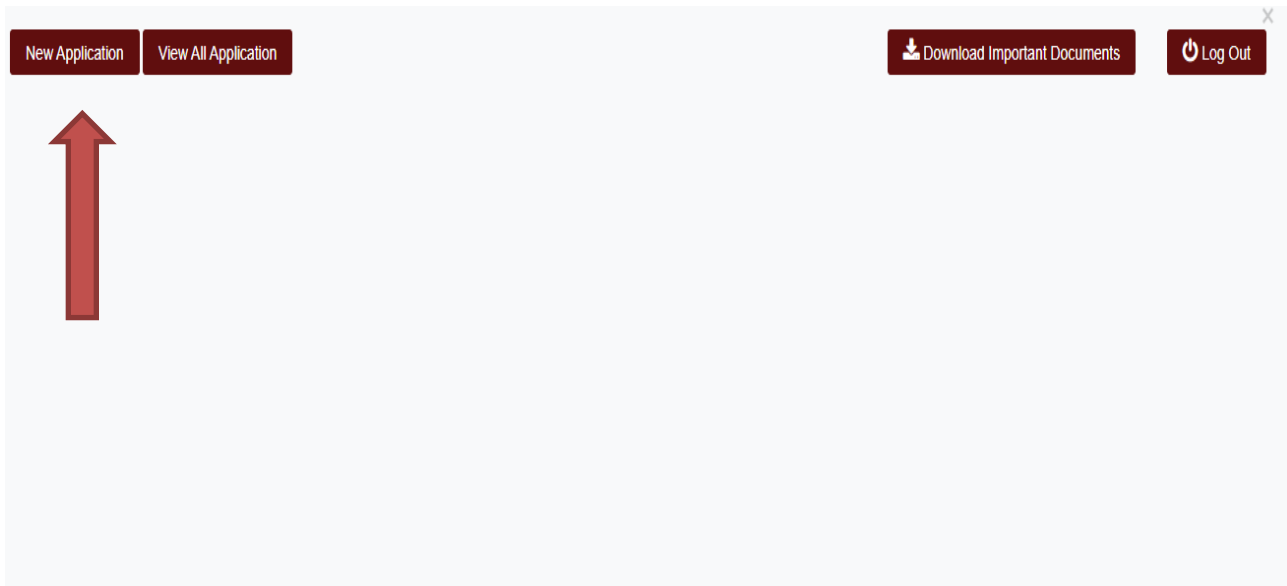
Step 1: Click on 'New Application' to start a new application. If you are applying for admission of more than one child, please fill a separate application for each child. After submitting the form, you may check the progress of your application by clicking on 'View Application'.

Step 2: Please fill all required fields in the application form. Click on the 'submit button' once all fields have been completed and you are ready to submit.

Step 3: Please click on 'Upload Button' to see the list of documents that need to be uploaded. Please upload all the documents required (All pages). Your application is not complete and cannot be processed until all documents are submitted.

Step 4: Please click [here](#) to read all Rules & Regulations before applying.

Step 5 – Click on ‘New Application’ to start a form



Step 6 – Select the Academic year, Grade and Category that you are applying for and fill all required details in the form. Please upload the child’s latest passport size photograph

A screenshot of the 'Application Details' form. The form contains several fields with red arrows pointing to them:

- School Name***: A dropdown menu with 'The Indian International !' selected.
- Curriculum***: A dropdown menu with 'CBSE' selected.
- Academic Year***: A dropdown menu with '2022-2023' selected. A red arrow points to this field.
- Grade Applying For***: A dropdown menu with 'Please Select' selected. A red arrow points to this field.
- Application Date***: A date input field with '2022-9-30' entered.
- Category**: A dropdown menu with 'Please Select' selected. A red arrow points to this field.
- Upload**: A button with a red arrow pointing to it.

There is also a large empty box on the right side of the form, likely for uploading a photograph.


Step 7 – Tick the ‘declaration’ , enter your name and click on ‘Submit Application’

Additional Details

I heard about the school from /through *

PLEASE SELECT

Declaration

* 


1. I hereby declare that:

- a. I have carefully read through the rules, regulations, admission procedure and document requirements on the school website.
- b. The information provided in this form is true.


2. I accept that incomplete/inaccurate information or any duplication/manipulation will result in:

- a. Rejection of the application without any consideration.
- b. Cancellation of offer of provisional admission/admission and any advance fee paid will not be refunded

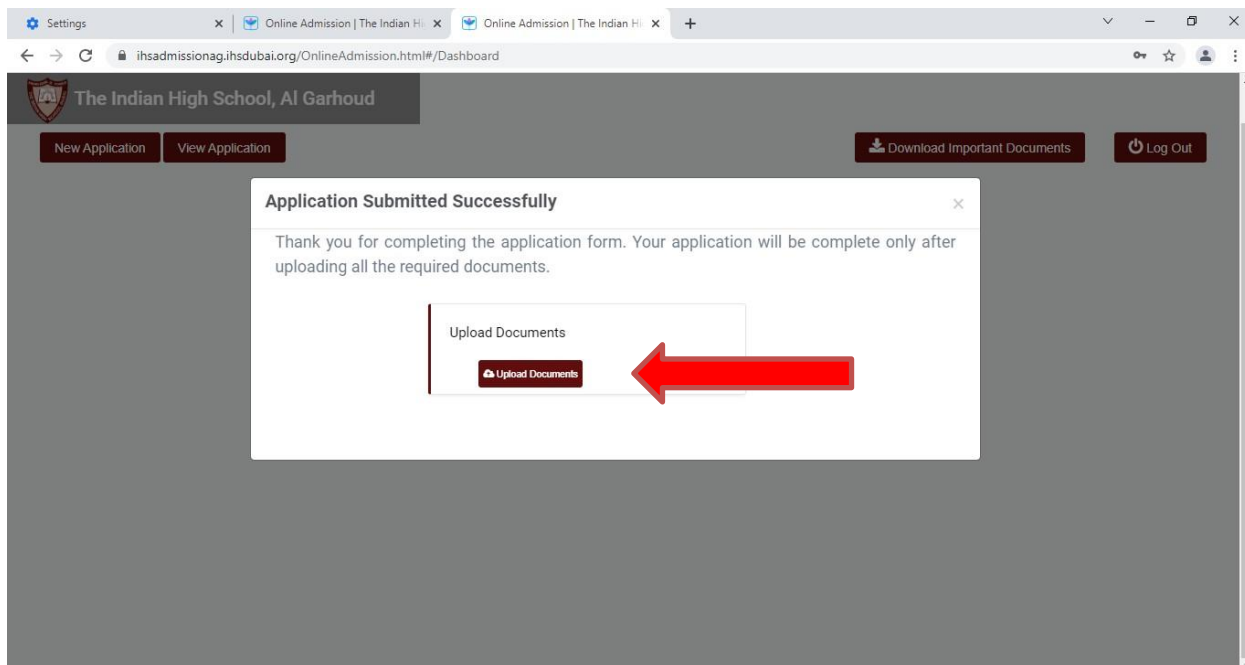
Name *

NAME 

* Please **DO NOT CLOSE OR REFRESH** the page while your application is being processed.

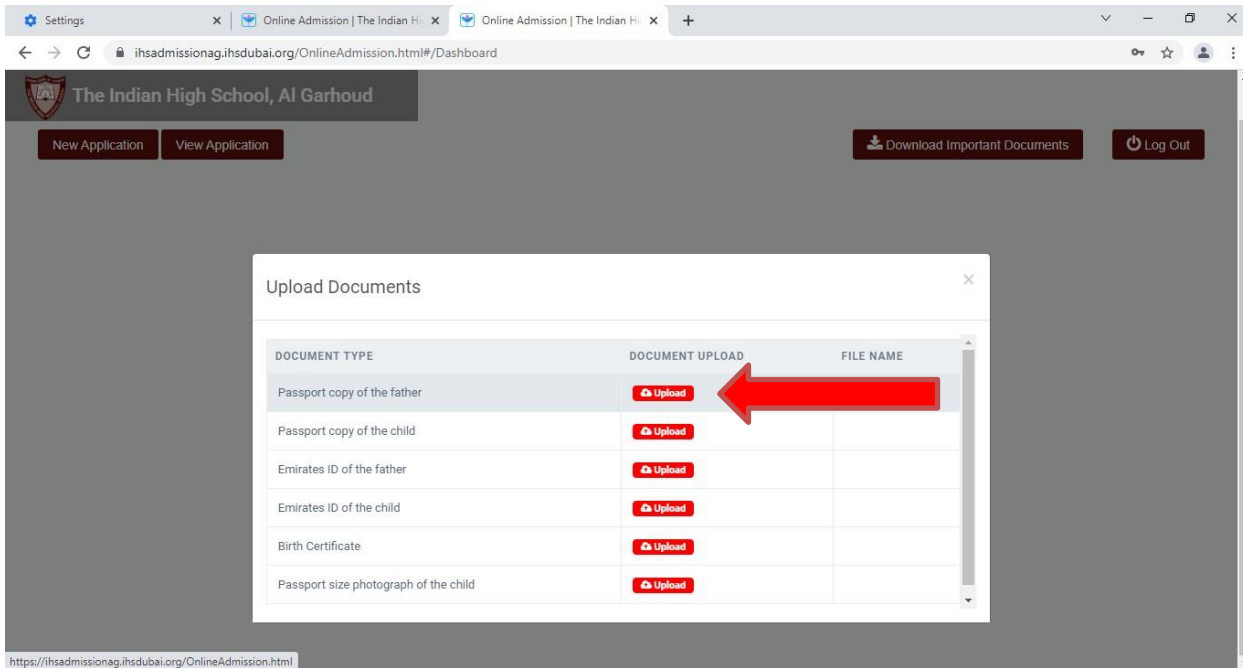
 **Submit Application** **Cancel**

Step 8 – Click on ‘Upload Documents’

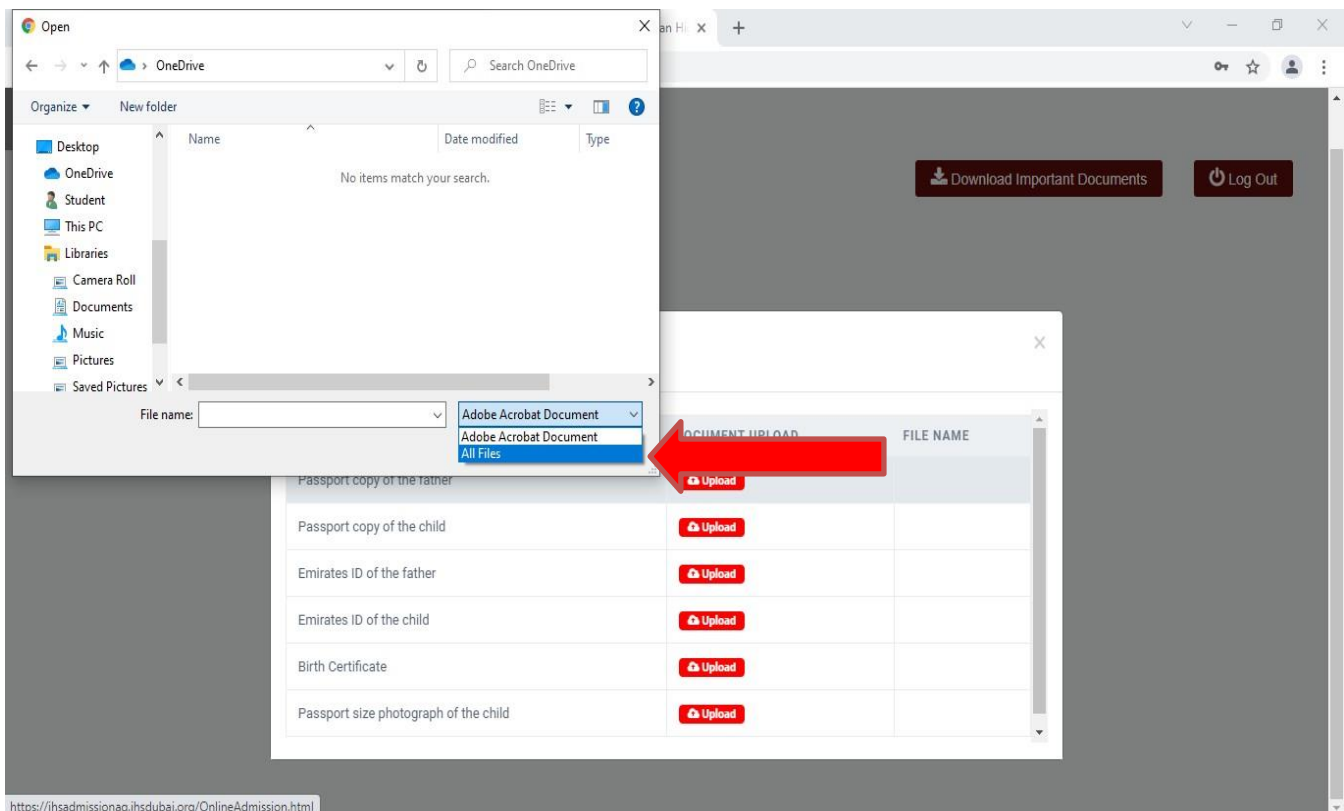


The screenshot shows a web browser window with the URL `ihsadmissionag.ihsdubai.org/OnlineAdmission.html#/Dashboard`. The page header includes the school logo and name, "The Indian High School, Al Garhoud". Navigation buttons include "New Application", "View Application", "Download Important Documents", and "Log Out". A central white box displays the message "Application Submitted Successfully" with a close button. Below the message, it states: "Thank you for completing the application form. Your application will be complete only after uploading all the required documents." A button labeled "Upload Documents" is highlighted with a red arrow.

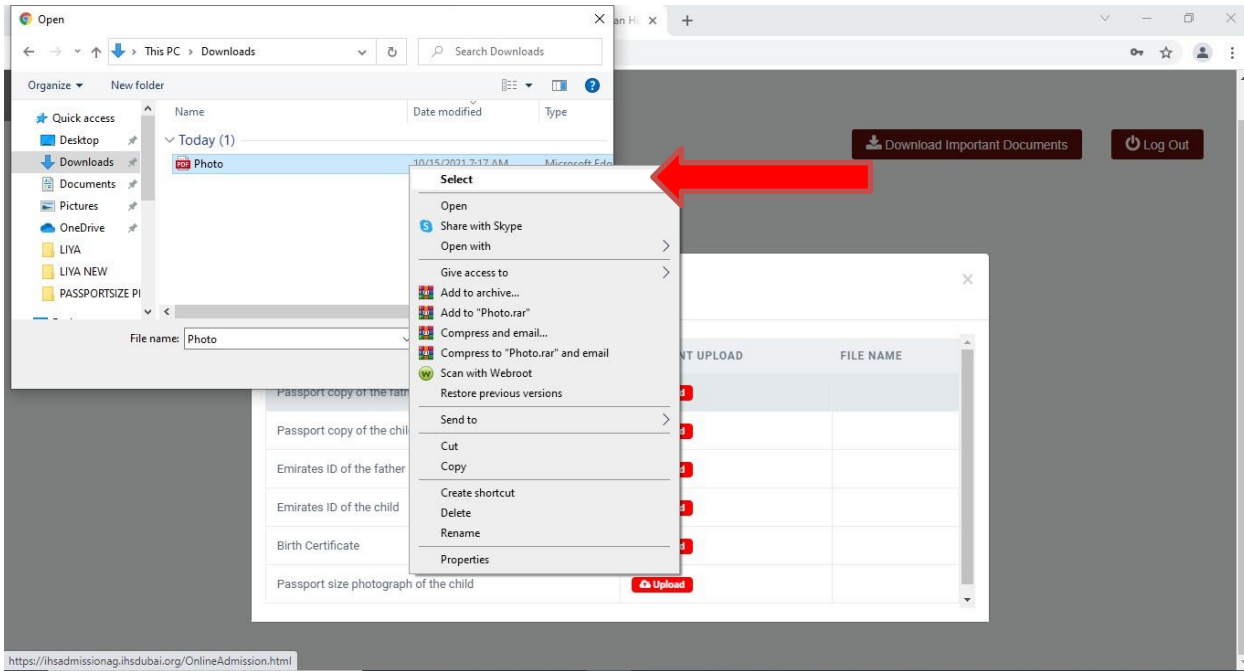
Step 9 – Click ‘Upload’ to upload each document



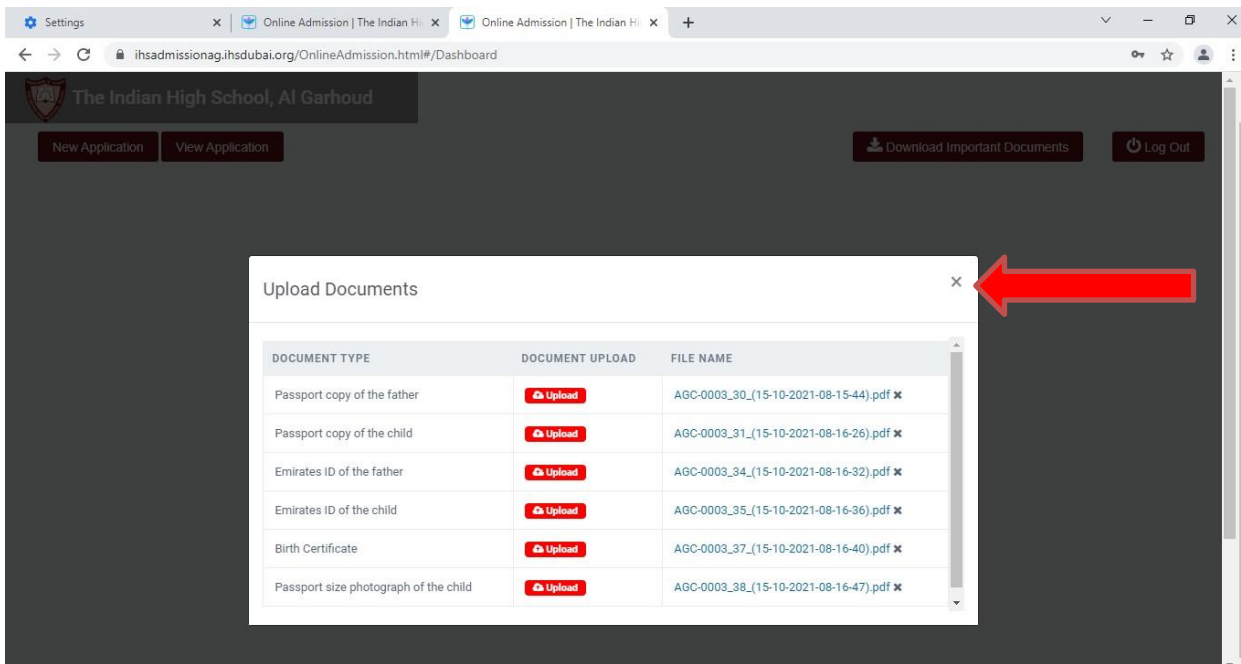
Step 10 – Click ‘Upload’ to upload each document and select file type as ‘All Files’



Step 11 – Select the document

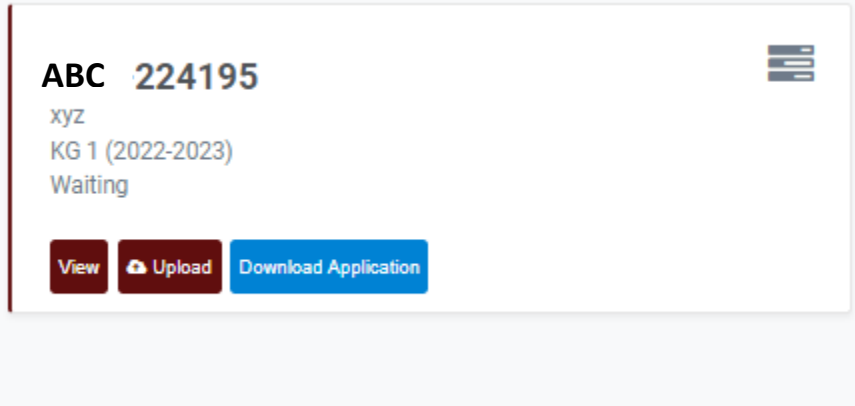


Step 12 – Upload all required documents and close



Step 13 – Click on “Download Application” to download a copy of the submitted registration form.

Click on “Upload” to upload any additional documents



The screenshot shows a registration application card with the following details:

- ABC 224195** (with a menu icon to the right)
- xyz
- KG 1 (2022-2023)
- Waiting

At the bottom of the card, there are three buttons:

- View** (dark red button)
- Upload** (dark red button with an upload icon)
- Download Application** (blue button)